



CALL FOR SYMPOSIA ABSTRACTS

Submission Deadline: Wednesday, November 20th, 2024

SYMPOSIA ABSTRACT POLICY AND PROCEDURES

A *Symposium* is the ideal presentation format to discuss important issues and emerging trends in the industry. Symposia are presented periodically throughout the general sessions and should last no longer than 60 minutes (including time for a Q&A).

Symposia topics range from the very specific (e.g. What's New In...) to a broader topic and focus to match a specific Annual Meeting theme.

Topics that have been very popular in past years are those that take the attendee beyond formal training and offer practical ideas that are readily applicable to today's practice such as "Pearls and Technical Tricks" and "What the Books Don't Say About...." Debates, panel discussions and audience interaction may be incorporated into these sessions.

ABSTRACT CONTENT

Symposia proposals should include:

- A specific and interesting title
- A single-sentence educational goal for presenting the symposia.
- A brief description of how the symposium is going to communicate its objectives in sixty minutes.
- A lineup of proposed talks and speakers. The ASSH prides itself on its diversity of members and opinions. Strong consideration will be given to proposals which embrace this spirit and include a diverse faculty list that includes women, underrepresented minorities as well as faculty from diverse geographic practice locations (both national and international) and practice environment (academic and private). The guest nation is Mexico. Only speakers that have been contacted and agreed to participate should be listed in your proposal.

GENERAL INFORMATION

- An abstract may be edited and published by the ASSH.
- Please include a maximum of ten faculty members who have been contacted and confirmed as potential participants prior to submission of your abstract (including primary contact/speaker).
- We strongly discourage a single faculty member from participating in concurrent symposia. While the planning committee will try to minimize concurrent faculty engagement, it may not always be possible. As a result, the faculty list should contain 1-2 alternates (who do not need to have been contacted) if more than one accepted symposium will be scheduled in the same block.
- ASSH does not pay for any meeting-related costs for presenters, including hotel, travel or registration fees. Special arrangements to cover lodging and/or meeting registration fees for special presenters must be made in advance and receive approval from the Program Chair(s).
- All presenters are required to register and pay to attend the conference. Speakers who intend to ONLY participate in their session, and will not be claiming Continuing Education Credits, should alert the ASSH in advance at meetings@assh.org so that special arrangements can be made.
- EACH faculty member of a Symposium will be required to submit a handout. One group handout may also be submitted in place of individual handouts.

- If you have moderated a Symposium in the past, you are required to re-submit your content for consideration to have your program repeated.

TENTATIVE DEADLINES & SCHEDULES

ASSH reserves the right to change and revise the following deadlines. All deadlines are in effect at 11:59 PM (Central) on the day it is posted.

Symposia Submission Deadline	November 20, 2024
Accept/Reject Notifications Sent	January 2025